

Manchester City Schools
 2010-11 Work Calendar
 Education Information System Clerk Elementary and Junior High
 Approved 03/01/2010

July 0

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

24th WECARE

January 20

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August 22

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

February 19

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

September 20

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

March 19

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

Pre-School Screening Sat. March 12

October 14

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

28th Parent/Teacher Conference

April 19

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

November 19

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

May 20

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

December 13

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

June 13

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

10 Months Per Year
 7 1/2 Hours Per Day

200 Paid Days

- 185 Work Days (Clear Days)
- 1 Parent Conference (3:00 - 9:00 pm Oct 28)
- 13 Paid Holidays (Sept. 6 Nov. 24, 25, 26; Dec 23, 24, 30, 31; Jan 17; Feb. 21; Mar 31; Apr 1, 22)
- 1 Earned by staying until 4:00 p.m. on the 8 Staff Development Days
- 200 Paid Days

Non-Work Day

Individuals **WILL** not report to work when schools are closed due to inclement weather.
 Individuals **WILL NOT** be required to work Pre-School Screening on Sat. March 12
 Individuals **WILL** be required to stay 3:15 - 4:00 p.m. on stockpile staff development days.

Elementary EIS Clerk will spend one-half time at each Elementary School. The exact work schedule will be set by the building principals with approval by the Director of Schools.
 Junior High EIS clerk will be full time at Westwood Junior High School