

# MANCHESTER CITY SCHOOLS

## Policy Manual

**Descriptor Code:** 1.8012 Extended School Program  
**Issued Date:** 10/04/10  
**Rescinds:** 1.8012 Extended School Day/Year Program  
**Rescind Date:** 11/10/96  
**Review Month:** July/August

The Board authorizes the establishment and operation of an Extended School Programs for grades K-6 to be conducted before and after the regular school day and during summer months and other times when school is not in session. Emphasis shall be placed upon extended education services for children even though fees are collected for school-age children. No Basic Education Program (BEP) funds nor required BEP matching local funds may be used to support childcare provisions of the program.<sup>1</sup>

The Board shall, at its regular meeting in June, determine fees to be charged for attending the program, taking into consideration such factors as family income, number of children to participate in the program, and amount of service provided.

### GENERAL OBJECTIVES

#### *Program Objectives*

- To provide an enriching and flexible curriculum.
- To provide for the safety and health of children.
- To effectively use school facilities.

#### *Educational Objectives*

- More guidance and increased learning time.
- Quality homework time.
- Quantitative data information.

### ELIGIBILITY

The only requirement for eligibility is that the student must be enrolled in grades K-6 in the school system.

### OPERATION

The extended school day program shall operate on the regularly scheduled school days before and after school hours as designated by the director of schools. The program will operate on designated full days when school is not in session and during the summer months.

### USE OF FACILITIES

All areas in each school shall be used by the program, including the gymnasium, cafeteria, library and hallways. The principal shall be responsible for assigning locations for use and alternate locations when designated areas are needed for regular school programs.

Instructional equipment shall be made available for the program with approval by the principal.

### PERSONNEL

Extended School Program director(s) shall be directly responsible to the director of schools or designee. The director of schools shall determine responsibilities of the program director(s), one of which shall be to provide leadership in developing and maintaining the extended school day program.

Additional personnel may be employed as the director of school deems necessary.

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### Legal References:

1. [TCA 49-2-203\(b\)\(11\)](#).
2. [TCA 49-5-403\(c\)](#).
3. [TCA 49-5-5209\(a\)\(4\)](#).

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### Cross References