

MANCHESTER CITY SCHOOLS

Policy Manual

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The Board authorizes the director of schools to close schools in the event of hazardous weather or any other emergency which presents a threat to the safety of students, staff members or school property.¹

As soon as the decision to close schools is made, the director of schools will notify the public media and request that an announcement be made.

If school is not in session or is dismissed early due to hazardous weather or any other emergency which presents a threat to the safety of students, staff members or school property, the building principal will notify the central office of all scheduled activities in which students are involved. The principal will inform the central office if the events are to go on as scheduled, are postponed or cancelled.

Any employee on pre-approved leave or other type of leave, shall not be charged with a day of leave for any day on which the employee's work place is closed due to natural disaster, inclement weather, serious outbreak of contagious illness, or other unexpected event.²

Legal References

1. [TCA 49-6-3004\(e\)\(1\)](#)
[TRRMS 0520-1-3-.02\(1\)\(b\)](#)
2. [TCA 49-5-716](#)

Cross References