

MANCHESTER CITY SCHOOLS
Policy Manual

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The Board may occasionally engage the services of qualified professional consultants. Before engaging any consultant, the Board will require submission of a written proposal which can be incorporated into a contract or purchase order if deemed necessary by the Board. The proposal will detail:

- The specific objectives to be accomplished by the consultant;
- The specific tasks to be performed;
- The procedures to be used in carrying out the tasks;
- The target dates for the completion of tasks; and
- The method to be used to report results to the Board and/or to deliver any “product” to Board.

The director of schools will establish procedures necessary to develop an efficient working relationship between the consultant and the Board and/or staff members.

Legal References:

Cross References:

[2.806 Bids and Quotations](#)

[2.808 Purchase Orders and Contracts](#)