

MANCHESTER CITY SCHOOLS
Policy Manual

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The Board shall operate without standing committees, except for the Executive Committee; however, special committees composed of board members may be appointed by the chairman at the direction of the Board and as the needs of the Board shall require.¹ Such committees shall be discharged when the work is finished or earlier by a majority vote of the entire Board. All reports by special committees shall be made directly to the Board. The chairman and the director of schools shall be ex-officio members of all such special committees. Board appointed special committees shall operate according to the following guidelines:

- A special committee serving in an advisory capacity shall ordinarily consist of less than a quorum of board members;
- The committee will be advisory only;
- Issues to be discussed by the committee must be approved in advance by the entire Board;
- A committee shall serve no longer than the annual organization meeting of the Board unless re-appointed to finish a designated task; and
- Committee meetings, other than Executive Committee, shall be held in accordance with the Open Meeting law.²

Legal References:

1. [TCA 49-2-205.](#)
2. [TCA 8-44-102.](#)

Cross References:

- [1.400 School Board Meetings](#)
- [1.401 Public Hearings](#)