

MANCHESTER CITY SCHOOLS
Policy Manual

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The Board shall participate in activities designed to assist board members in improving their skills as members of a policy-making body.

In order to control both the investment of time and funds necessary to implement this policy, the Board establishes these principles and procedures of its guidance:

- A calendar of school board conferences, conventions and workshops shall be maintained by the board secretary and provided to each board member. At least annually the Board will identify which meetings should be attended and the benefits which would be derived from participation in such meetings;
- Funds for participation at such meetings shall be budgeted on an annual basis. The Board as a whole shall retain the authority to approve or disapprove the participation of members in planned activities;
- Reimbursement to board members for their travel expenses shall be in accord with the travel expense policy for staff members;¹
- When a conference, convention or workshop is not attended by the full Board, those participating will be requested to share information, recommendations and materials acquired at the meeting; and
- The public shall be kept informed through the news media about the Board's continuing in-service education and about the programs anticipated for short and long-range benefits to the schools.

The Board regards the following as the kinds of activities and services appropriate for implementing this policy:

- Participation in school board conferences, workshops and conventions held by the State and National School Boards Associations;¹
- Local and district-sponsored training sessions for board members; and
- Subscriptions to publications addressing the concerns of board members.

Legal References

1. [TCA 49-2-2001\(c\)](#)

Cross References

[1.104 Membership](#)
[1.105 School Board Legislative Involvement](#)
[1.700 School District Goals and Objectives](#)
[1.800 School Calendar](#)
[2.804 Expense Reimbursements](#)