

PROCEDURES FOR THE IMPLEMENTATION OF THE TITLE 1 PARENT INVOLVEMENT POLICY

1. Each individual Title 1 school shall encourage the involvement of parents through active solicitation of their participation. Each parent shall be invited to participate in the review and creation of the school-based parent involvement policy. This shall be done in written form and the meeting held prior to the district-wide meeting. **(Title 1 Code C)**
2. Parents will also be viewed as active and contributing partners in their child's learning. Because of this partnership, parents shall be informed of staff development opportunities and shall be offered opportunity to share their perceptions of staff development needs with the staff development planning staff. A survey shall be conducted annually to determine parents' view of strengths and needs for staff training. Parents shall be allowed to participate in staff development activities if they should desire to do so. **(Title 1 Code B, E)**
3. Written and/or personal contact with other parent involvement programs shall be initiated by the LEA. The focus of this dialogue will be to promote consistency through the utilization of compatible teaching strategies between agencies. This information can be accessed through the Title 1 office. **(Title 1 Code D)**
4. On a yearly basis, the evaluation (by written survey) of the parent involvement program and the relevance of the parent involvement policy shall occur. This information will be used in the needs assessment for the coming year and shall be used to revise the program and/or policy for school. and parent involvement. **(Title 1 Code E, F)**
5. The annual district-wide meeting shall be held at a time when attendance is most convenient for the majority of parents. This meeting shall focus upon the Title 1 program in the school, how legislative guidelines govern its implementation, and how parents can participate in their child's learning. **(Title 1 Code C)**
5. Other parent involvement meetings shall be held at varying times in order to allow parents who work or home schedules prohibit attendance at traditional meeting times can attend. At these meetings, pertinent and up-to-date information regarding Title 1 activities shall be discussed. Reasonable support, such as child care for Title 1 parents children during meeting times, can be implemented. The policy for parent involvement shall be held as a benchmark by which to measure the effectiveness and relevance of parent involvement activities. **(Title 1 Code B)**
7. Parents shall be informed in a reasonable amount of time information regarding the school's available programs and overall performance. Both the interpretation of testing profiles regarding the school as a whole and their child's individual profile shall be explained to parents.
8. Parents will be notified that their suggestions regarding the parent involvement program and the Title 1 program are valued and may be implemented if it is determined that this will enhance the productiveness of the Title 1 program. If a suggestion is made, a response shall be given to the parent as to whether or not the suggestion will be implemented and the rationale behind the decision. **(Title 1 Code A)**
9. As a group, both parents and staff shall agree on a school-parent compact which outlines the responsibilities the staff and the parents(s) play in improving the students achievement. Each group will have specific responsibilities that relate to their role in promoting student achievement and mastery of the state's performance standards. The school shall explain/delineate their responsibility to provide a high quality curriculum. The responsibility of the parent and the actions a parent can take at home to support learning in the home setting are listed. Continued communication is paramount, and parents shall be encouraged to discuss their student's progress with the teacher through letters, telephone calls, visitation in their child's classroom, and through volunteer work at school. A formal conference time shall be arranged annually and every Title 1 parent shall be invited to set a conference time with the teacher.

10. Activities, pamphlets, meetings, and/or other means to disseminate information to parents regarding the National Performance Goals and the state's content and performance shall be utilized by the LEA to educate parents as to the overall purpose of instructions. Also, state and local assessments shall be explained and how they determine a measure of the student's growth. This information will be linked to strategies which are implemented at the student's level of learning and work toward improving the performance of the student. **(Title 1 Code B)**
11. As parents need basic skills to enable them to support and work with their child as he/she learns, coordination of educational opportunities shall be effected and information regarding these opportunities shall be communicated to the parent. As a part of this coordination endeavor, local businesses and community organizations shall be encouraged to allow parents who work for them the opportunity to become an active participant in their child's learning. Businesses will be encouraged to foster the involvement of their employer-parents in their child's education, as this student is a future employee of our society. **(Title 1 Code B)**
12. The School will be available to provide parents information on best practices in child-rearing and/or child development in order to provide a knowledge base for parents to work effectively with students. **(Title 1 Code B)**
13. All parents, regardless of limited English proficiency or disability, shall be encouraged to participate in Title 1 parent activities. Accommodations shall be made to enable their active involvement and understanding of parent involvement activities.
14. Scheduled meetings shall be conducted to review and seek parental involvement and input in the development of the 5-year plan and the process of school review and improvement. **(Title 1 Code A)**

The Title 1 program shall comply with the Civil Rights Act of 1964 (P.L. 88-352) and shall not exclude individuals from participation in Title 1 activities/programs on the grounds of race, color, nationality, origin, or otherwise be subjected to discrimination under any program receiving Federal financial assistance.