

**MINUTES OF THE MANCHESTER BOARD OF EDUCATION
REGULAR BOARD MEETING
ADMINISTRATIVE BUILDING – BOARD ROOM
DECEMBER 10, 2007 – 4:30 P.M.**

The Manchester Board of Education met in Regular Session, December 10, 2007 at the Administrative Building with Chairman, Ms. Susan Wood presiding.

Board Members Present: Susan Wood Lisa Gregory Bob Bellamy Mark Williams
John Mayberry Susan Parsley Prater Powell Carolyn Davidson

MCS Employees: Gary Dyer Anita Brewer Joey Vaughn Sandra Morris
Tom Rutledge Richie Clark Lisa Yates Colette Arnold

Press: Rebekah Hurst

MEETING CALLED TO ORDER

Ms. Susan Wood, Chairman called the meeting to order at 4:30 p.m. and visitors were welcomed.

APPROVAL OF ACCEPTANCE OF MINUTES

Ms. Lisa Gregory moved to accept the Minutes of November 5th & 26th, 2007, seconded by Mr. John Mayberry. Motion carried.

APPROVAL OF AGENDA

Mr. John Mayberry moved to approve the Agenda, seconded by Ms. Lisa Gregory. Motion carried.

BOARD/DIRECTOR DISCUSSION

Announcement of Schedule for Christmas Break and Approval of Dismissal of Staff

Friday, December 21 is the last day prior to Christmas Break. Students will be dismissed at 9:00 a.m. The contract with Manchester Education Association requires a 7-1/2 day for staff. Dr. Powell recommended that the Board allow the principal of each school to dismiss their staff following the departure of all children and the completion of tasks. Ms. Lisa Gregory made a motion, seconded by Mr. John Mayberry. Motion carried. Teachers and students will return January 7, 2008. This schedule was approved on January 8, 2007 for the 2007-2008 Instructional Calendar.

Approved Policies on Second and Final Reading

Dr. Powell recommended for consideration that the Board approve the following Policies for Second and Final Reading. Ms. Lisa Gregory made a motion, seconded by Ms. Susan Parsley. Motion carried.

- 1.103 Board Self-Evaluation
- 1.403 Agendas
- 2.100 Fiscal Management Goals and Objectives
- 2.200 Annual Operating Budget
- 2.4031 Personal School Property Disposal Procedure
- 2.201 Line Item Transfer Authority & Budget Amendments
- 2.800 Expenditure of Funds
- 2.804 Expense Reimbursement
- 2.805 Purchasing and Procurement
- 2.807 Requisitions
- 2.808 Purchase Orders and Contracts
- 3.300 Equipment and Supplies Management

Approved Administrative Salary Schedule

A 4% pay increase for all personnel was included in the approved 2007-2008 School Year Budget that included the Director of Schools, principals and administrators. The teachers declined the 4% pay increase. Mr. Bob Bellamy made a motion to give the Administrative Staff the 4% pay increase on state and local total retroactive to July 1, 2007. Ms. Susan Parsley seconded the motion. The motion carried unanimously.

PERSONNEL ACTIONS

Announcement of Resignations, New Hires and Long-Term Leave

Name:	Position:	Bldg.:	Vacated By:
<u>New Hire</u>			
Mary Kistler	P.T. Speech Aide	CSE	Debora Kozoil
Mary Dowden	P.T. Preschool Aide	CSE	LeeAnn Lundquist
Name:	Position:	Bldg.:	For:
Lisa Bunde	K Teacher	CSE	Interim for Michelle Vandebossche
Paula Villegas	P.T. Custodian	WES	Temporary for Maria Baltodona

Resignation

Name:	Position:	Bldg.:
Tammy Gipson	F.T. Aide	CSE
B. J. Fann	SPED Aide	WES

Long-Term Leave

Name:	Position:	Beginning:	Ending:
Michelle Vandebossche	Teacher	01/07/08	05/23/08
Everil Bellman	Aide	12/3/07	12/17/07
Amy Chance	Teacher	01/28/07	03/27/08
Maria Baltodano	Custodian	12/10/07	April or before
Katie Duggin	Teacher	02/25/08	05/23/08

FUTURE MEETING

The next Regular School Board Meeting will be January 14, 2008.

ADJOURNMENT

Ms. Lisa Gregory made a motion to adjourn, seconded by Mr. John Mayberry. Motion carried. The meeting adjourned at 5:05 p.m.