

**AGENDA  
MANCHESTER CITY SCHOOLS  
REGULAR BOARD MEETING  
ADMINISTRATIVE BUILDING  
DECEMBER 10, 2007 – 4:30 P.M.**

**MEETING AGENDA**

**1. MEETING CALL TO ORDER**

- 1.1 Recognition of Visitors
- 1.2 Approve Minutes of November 7 and 26, 2007
- 1.3 Additions/Deletions and Acceptance of Agenda

**2. BOARD/DIRECTOR DISCUSSION**

- 2.1 Announcement of Schedule for Christmas Break

Friday, December 21 is the last day prior to Christmas Break. Students will be dismissed at 9:00 a.m. The contract with Manchester Education Association requires a 7-1/2 day for staff. The Board will allow the principal of each school to dismiss their staff following the departure of all children and the completion of tasks. Teachers and students will return January 7, 2008. This schedule was approved on January 8, 2007 for the 2007-2008 Instructional Calendar.

- 2.2 Consideration of Approval on Policies for Second and Final Reading  
I recommend for consideration that the Board approve the following Policies for Second and Final Reading.

- 1.103 Board Self-Evaluation
- 1.403 Agendas
- 2.100 Fiscal Management Goals and Objectives
- 2.200 Annual Operating Budget
- 2.4031 Personal School Property Disposal Procedure
- 2.201 Line Item Transfer Authority & Budget Amendments
- 2.800 Expenditure of Funds
- 2.804 Expense Reimbursement
- 2.805 Purchasing and Procurement
- 2.807 Requisitions
- 2.808 Purchase Orders and Contracts
- 3.300 Equipment and Supplies Management

- 2.3 Consideration of Approval of Administrative Salary Schedule  
A pay increase was included in the approved 2007-2008 school budget.

**3. PERSONNEL ACTIONS**

- 3.1 Announcement of Resignations, New Hires and Long-Term Leave

Name:	Position:	Bldg.:	Vacated By:
<u>New Hire</u>			
Mary Kistler	P.T. Speech Aide	CSE	Debora Kozoil
Mary Dowden	P.T. Preschool Aide	CSE	LeeAnn Lundquist

Name:	Position:	Bldg.:	For:
Lisa Bunde	K Teacher	CSE	Interim for Michelle Vandebossche
Paula Villegas	P.T. Custodian	WES	Temporary for Maria Baltodona

Resignation

Name:	Position:	Bldg.:
Tammy Gipson	F.T. Aide	CSE

Long-Term Leave

Name:	Position:	Beginning:	Ending:
Michelle Vandebossche	Teacher	01/07/08	05/23/08
Everil Bellman	Aide	12/3/07	12/17/2007
Maria Baltodano	Custodian	12/10/07	April or before
Katie Duggin	Teacher	02/25/08	05/23/08

**4. FUTURE MEETING**

The next Regular School Board Meeting will be January 14, 2008.

**5. ADJOURNMENT**